

20th Unsung Heroes/Volunteers of the Year Luncheon

Sponsored by the Lower Keys Medical Center

Friday, February 7, 2020

11:00am – Noon: *Check-In & Networking*
 Noon – 1:00pm: *Lunch & Presentation*

Marriott Beachside, 3841 North Roosevelt Boulevard, Key West

The Community Foundation of the Florida Keys hosts an annual event to recognize the service of volunteers. Monroe County 501(c)(3) charitable nonprofit organizations are invited to nominate one Unsung Hero to recognize that individual's unpaid contributions over the past year. Each Unsung Hero will be presented with a certificate of appreciation at our celebratory luncheon. Space is limited due to capacity.

Nominations must be submitted via email no later than Friday, December 20, 2019.

Only 501(c)(3) charitable nonprofit organizations located in Monroe County are eligible to participate.

Organization Name: _____

Organization Federal Employer Identification Number (9-digit EIN): _____

Your Name: _____ Your Title: _____

Email Address: _____ Phone Number: _____

Your Unsung Hero and one Organization Representative are invited to attend the event as our complimentary guests. Please note it is your responsibility to relay this invitation and their attendance to your Unsung Hero.

Additional seats may be reserved for \$60 each. Paid seats will be reserved only upon receipt of payment and payments are nonrefundable. Please write in guest names below and indicate "TBD" for each seat you wish to reserve with guest name to be determined. **Names must be submitted no later than January 24, 2020.**

Unsung Hero: _____
(Complimentary)

Organization Representative: _____
(Complimentary)

Paid Guest 1) _____

Paid Guest 6) _____

Paid Guest 2) _____

Paid Guest 7) _____

Paid Guest 3) _____

Paid Guest 8) _____

Paid Guest 4) _____

Paid Guest 9) _____

Paid Guest 5) _____

Paid Guest 10) _____

Number of Paid Guests: _____ x \$60 = \$_____. *(Tables seat a maximum of twelve guests.)*

Check # _____ payable to **CFFK** will be mailed to 300 Southard Street, Suite 201, Key West, FL 33040.

Credit card # _____ exp. date: _____ \$ _____

Please email this completed nomination form along with the following required items:

- 1) a typewritten paragraph of 50 words or less about your Unsung Hero's contributions to your organization
- 2) a high-quality JPG format photo of your Unsung Hero to be used for the event publicity.

Email to Holly at hallen@cffk.org.

Please call (305) 292-1502 with any question.